

# Distributed Incident Collaboration Environment (DICE)

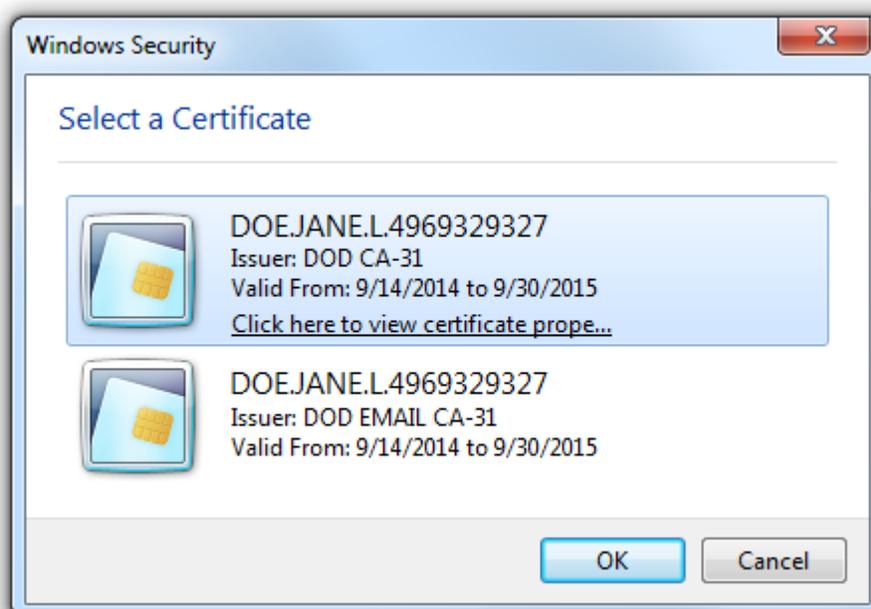
## Instructions for Obtaining a DICE Account

JTAPIC DICE is available for any user on the Department of Defense (DoD) network. The unclassified system uses Common Access Cards (CACs) to authenticate users. The classified system uses SIPR CACs or Intelink Passport IDs for authentication. Registration for Intelink is not required to use the unclassified version of DICE.

The **Distributed Incident Collaboration Environment (DICE)** is designed to work with any web browser. The instructions in this guide are illustrated with screenshots from Microsoft Internet Explorer.

## REGISTER FOR A DICE ACCOUNT

1. Navigate to **https://jtapic.arl.army.mil/dice** or click on DICE Registration on the JTAPIC Home Page **http://jtapic.amedd.army.mil**.
2. A prompt will appear asking you to select the certificate with which you would like to authenticate. **Do not select the email certificate.** Use the pre-selected certificate by pressing **OK**.

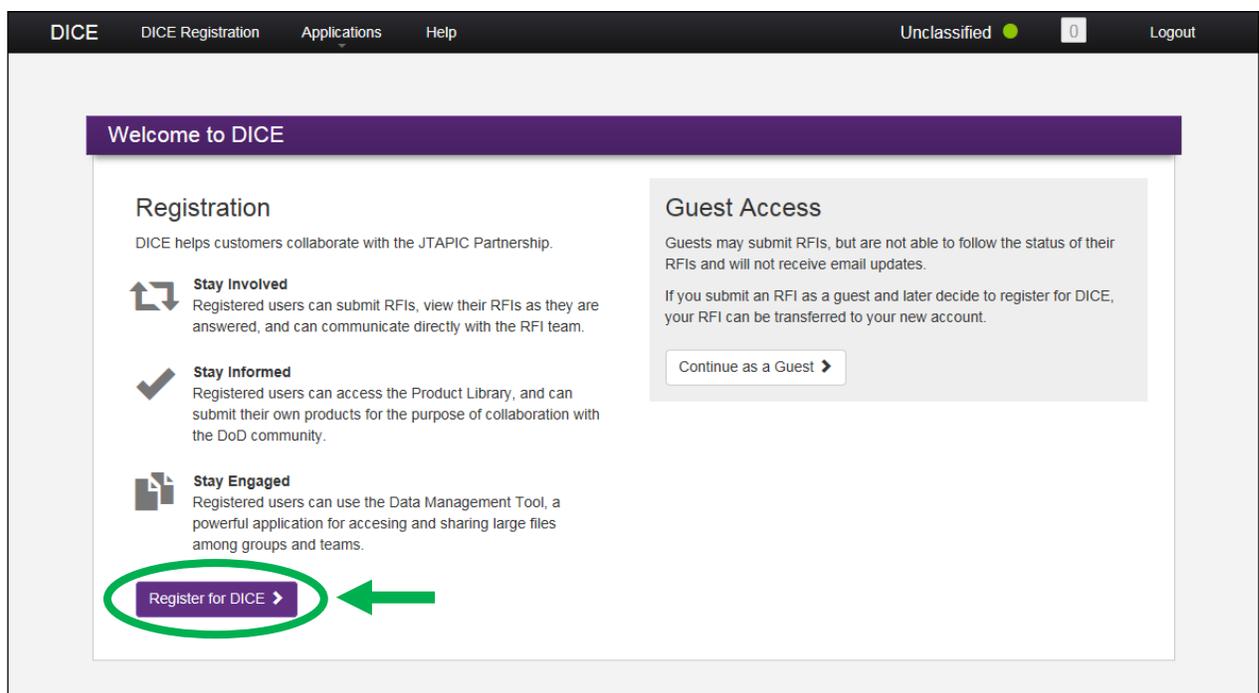


3. You will see the Terms and Agreements for accessing DICE, a U.S. Government Information System. Click **Accept** to continue to DICE.

4. You are now at the DICE home page. Click **DICE Registration** in the navigation bar to begin your registration.



5. You will be taken to the JTAPIC RFI Management System. Click **Register for DICE** to continue.



6. Select your employee type (Military, Civilian, or Contractor) by clicking the appropriate button.
7. Select the service or department with which you are affiliated.
8. Find your organization. You can expand organizations with a caret icon ( ▶ ) to view organizations underneath that organization. You can search for your organization by name or acronym using the search bar. If your organization is not listed, you can add it. When you have found your organization, click the **SELECT** button to the right of the organization to select it.

The screenshot displays the 'DICE Registration' interface, specifically 'STEP 2 OF 3'. The page title is 'DICE Registration' and the user is logged in as 'Unclassified'. The main heading is 'Which service or department are you affiliated with?' with a dropdown menu set to 'Army'. Below this is another heading: 'Which unit or organization are you affiliated with?'. A note states: 'If you do not see your unit or organization, please click here to add it. Click to add an organization'. A search bar is present with the placeholder text 'Type here to search'. A list of organizations is shown, each with a 'SELECT' button. The 'Intelligence & Security Command (INSCOM)' entry is highlighted with a green circle around its caret icon (▶) and a green arrow pointing to it with the text 'Click to select an organization'. Other organizations listed include Army Africa (USARAF), Army Corps of Engineers (USACE), Army Criminal Investigation Command (USACIDC), Army Europe (USAREUR), Army Forces Command (FORSCOM), Army Materiel Command (AMC), Army Pacific (USARPAC), Army Special Operations Command (USASOC), Army Test & Evaluation Command (ATEC), Fifth Army (USARNORTH), Medical Command (MEDCOM), and Network Enterprise Technology Command (NETCOM).

9. Once you have selected your organization, click **Next** to proceed. Click **CHANGE** if you would like to change the organization you selected.
10. Fill out the registration form. Required fields are marked with a red asterisk (\*).

When you have finished entering your information, press the **Complete Registration** button.

11. A confirmation email will be sent to the email address you entered. Click the hyperlink contained in this email to verify your account.
12. Your email address is now verified and your account is activated. You can access DICE at any time by visiting the home page at **<https://jtapic.arl.army.mil/dice>**